



## Licensing and Appeals Committee

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Date: Monday 4 December 2017  
Time: 10.10 am (or at the rise of the Licensing Committee, whichever is sooner)  
Venue: Scrutiny Committee Room, Level 2, Town Hall Extension

Everyone is welcome to attend this committee meeting.

### **Access to the Scrutiny Committee Room**

Public access to the Scrutiny Committee Room is over the bridge from level 2 of the old Town Hall building. **There is no public access from within the Town Hall Extension.**

The bridge has a moderate incline so if you have limited mobility you may wish to call 0161 234 3241 for information on alternative access.

## Membership of the Committee

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### **Councillors -**

Austin-Behan, Barrett, Cookson, Connolly, Evans, Grimshaw, Hassan, Hughes, Longsdon (Chair), Loughman, Ludford, Madeleine Monaghan, Paul, and Stone

## Agenda

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- 1 **Urgent business**  
To consider any items which the Chair has agreed to have submitted as urgent.
- 2 **Appeals**  
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
- 3 **Interests**  
To allow Members an opportunity to [a] declare any personal or prejudicial interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they must withdraw from the meeting during the consideration of the item.
- 4 **Minutes**  
To approve as a correct record the minutes of the meeting held 6 November 2017.
- 5 **Private Hire Operator Licence Conditions: Proposed New Conditions for Consultation**  
The report of the Head of Planning, Building Control and Licensing will follow.
- 6 **Exclusion of the public**  

The officers consider that the following item contains confidential information as provided for in the Local Government Access to Information Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The Licensing and Appeals Committee Hearing Panel is recommended to agree the necessary resolutions excluding the public from the meeting during consideration of these items.

An appeal process exists for members of the public who wish to appeal against the officers' recommendation for confidentiality. Anyone who does wish to appeal should contact the governance officer as soon as possible (preferably at least 48 hours) before the meeting.
- 7 **Application to licence a hackney carriage vehicle as an 'exemption' to the current Hackney Carriage Vehicle Policy (Conditions of Fitness).**  
The report of the Head of Planning, Building Control and Licensing will follow.
- 8 **Application for a Hackney Carriage Vehicle Licence to be 'Renewed - Out of Time'.**  
The report of the Head of Planning, Building Control and Licensing will follow.

## Information about the Committee

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The Licensing and Appeals Committee discharges the duties of the Council in relation to a range of licensing and registration functions.

In general, decisions are made by the Committee under powers delegated to it under the Council Constitution and will not require to be referred to the Council for approval. Meetings are controlled by the chair, who is responsible for seeing that the business on the agenda is dealt with properly.

The Committee has previously agreed detailed procedures for dealing with certain types of applications. The role of officers at meetings is to present reports and to give procedural or legal guidance to the Committee

Copies of the agenda are available beforehand from the reception area at the main entrance of the Town Hall in Albert Square. Some additional copies are available at the meeting from the Governance Support Officer.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. When confidential items are involved these are considered at the end of the meeting at which point members of the public are asked to leave.

Joanne Roney OBE  
Chief Executive  
Town Hall, Albert Square  
Manchester, M60 2LA

## Further Information

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For help, advice and information about this meeting please contact the Committee

Officer: **Beth Morgan**  
Tel: 0161 234 3043  
Fax: 0161 274 7017  
Email: [b.morgan@manchester.gov.uk](mailto:b.morgan@manchester.gov.uk)

This agenda was issued on **24 November 2017** by the Governance and Scrutiny Support Unit, Manchester City Council, Town Hall, Albert Square, Manchester, M60 2LA.